



## AGENDA

**Wednesday, March 5, 2025**

**6:00 p.m.**

This meeting will be conducted virtually. At 6:00 p.m., Join the meeting here:

<https://us06web.zoom.us/j/83068386417?pwd=cIFnb3h3TWWhIWlFjNHlWRlRlY0K3NhZz09>

Meeting ID: 830 6838 6417 Passcode: 763440

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted on the website

1. CALL TO ORDER
2. ROLL CALL
3. BUSINESS FROM THE PUBLIC
  - 1) None

*Persons wanting to provide comments may:*

- 1- *Email written comments to [Debbie.little@albanyoregon.gov](mailto:Debbie.little@albanyoregon.gov), including your name, before noon on the day before the meeting.*
- 2- *To comment virtually during the meeting, register by emailing [Debbie.little@albanyoregon.gov](mailto:Debbie.little@albanyoregon.gov) before noon on the day before the meeting, with your name. The chair will call upon those who have registered to speak.*
- 3- *Prearranged – appear in person at the meeting and register to speak.*

4. APPROVAL OF MINUTES
  - a. February 5, 2025
5. SCHEDULED BUSINESS
  - a. Discussion Items
    - 1) Department Overview- Kim
  - b. Action Items
    - 1) None
  - c. Reports and Updates
    - 1) Capital Projects Update – Kim
    - 2) Program Updates – Staff
6. BUSINESS FROM THE COMMISSION
7. NEXT MEETING DATE: Wednesday, April 2, 2025 - Virtual
8. ADJOURNMENT

*This meeting is accessible to the public via video connection. In-person attendance is available. For arrangements, please contact city staff at least 48 hours in advance of the meeting at: [Debbie.little@albanyoregon.gov](mailto:Debbie.little@albanyoregon.gov) or call 541-917-7778. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting.*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*



## MINUTES

Wednesday, February 5, 2025

6 p.m.

REMOTE

Approved: Draft

CALL TO ORDER: Meeting called to order at 6:01 p.m.

Members present: Aaron Falotico, Bill Stoneroad, Sharon Konopa, Anna Roller, Nick Anderson, Jill Van Buren, Joyce Thompson Graham

Members absent: None

Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Debbie Little, Administrative Services Coordinator

Guests present: Lonnie Hollifield

Business from the Public 6:01 p.m.

1) Memorial in a park

Lonnie Hollifield presented the concept of creating a Locks for Love memorial structure in one of the city parks. The metal structure would allow people to place a lock on it in memory of someone they have lost. Brief discussion followed.

Staff will work with Lonnie and bring a draft design and estimated costs to the April meeting.

APPROVAL OF MINUTES 6:18 p.m.

October 2, 2024

MOTION: Falotico moved to adopt the minutes. Van Buren seconded the motion, which passed 7-0.

DISCUSSION ITEMS 6:19 p.m.

a. Meeting Schedule & Format

Lyddane inquired if the current meeting schedule, format and time still works for the commission. After a brief discussion the meeting schedule, format and time will remain the same.

b. Habitat Garden

Anderson suggested the creation of a habitat garden could be a benefit to the community and create interactive opportunities. Brief discussion followed.

## c. Tree Planting

Barnett provided an update on tree plantings and pruning currently taking place. Approximately 120 new and replacement trees are being planted. Brief discussion followed.

## ACTION ITEMS

## b. Chair/Vice-Chair Elections

6:44 p.m.

**Nomination:** Member Van Buren nominated Member Konopa for the position of Chair. Konopa accepted the nomination. There being no other nominations, Konopa was elected to the position of Chair. Vote 7-0.

**Nomination:** Member Konopa nominated Member Roller for the position of Vice-Chair. Roller accepted the nomination. There being no other nominations, Roller was elected to the position of Vice-Chair. Vote 7-0.

## REPORTS AND UPDATES

6:48 p.m.

## a. Capital Projects

Lyddane reviewed the project report included in the agenda packet.

- Deerfield Park renovation project is currently out for bid. Construction is projected to start spring/summer of 2025. Lyddane will be presenting to City Council for the playground purchase through a cooperative purchasing agreement which allows equipment to be purchased at a better price.
- Lehigh playground replacement is in process. The installation has been delayed by weather.

## b. Staff reports

Barnett provided an update on Park Maintenance.

- Planning for spring and summer in process.
- Tree planting is currently taking place.
- Will be working with youth through the Oregon Youth Authority. The partnership will provide youth with the opportunity to gain transitional employment skills and experience working on park and trail cleanup.
- Staff training in several areas is taking place as part of secession planning.

Lyddane provided an update on recreation programs.

- Spring programs and classes are planned, and staff will be introducing several new courses.
- Spring break camp registration is open.
- Summer planning for programs, River Rhythms and Northwest Art & Air Festival is under way.
- The Summer Sounds concert series will be discontinued as resources are constricted and attendance has declined over the last several years.

Lyddane will provide a general department overview and update at the next commission meeting.

BUSINESS FROM THE COMMISSION

7:12 p.m.

None

NEXT MEETING DATE: Next meeting will be Wednesday, March 5, 2025. This meeting will be virtual.

ADJOURNMENT

The meeting was adjourned at 7:13 p.m.

Submitted by,

Reviewed by,

Debbie Little  
Administrative Services Coordinator

Kim Lyddane  
Parks & Recreation Director

## Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Meadow Ridge Park Development		Completed	
Timber Linn Park soccer field improvements	Phase II complete. Phase III bids came in 2-4X budgeted amount. Project paused.	TBD	Partnership with AYSO
East Thornton Lake Natural Area development Ph 1	Design pending. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement		Completed	
Deerfield Park Playground Replacement	Invitation to Bid currently in process of selecting a contractor. Bid will go to Council for approval in March. Construction to start in Spring.	10/1/2025	