



**MINUTES**

Wednesday, March 5, 2025

6 p.m.

REMOTE

Approved: 5/7/25

- CALL TO ORDER: Meeting called to order at 6:01 p.m.
- Members present: Aaron Falotico, Bill Stoneroad, Sharon Konopa, Anna Roller, Jill Van Buren, Joyce Thompson Graham
- Members absent: Nick Anderson
- Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Debbie Little, Administrative Services Coordinator

Business from the Public

- 1) None

APPROVAL OF MINUTES 6:01 p.m.  
February 5, 2025

MOTION: Falotico moved to adopt the minutes. Van Buren seconded the motion, which passed 6-0.

DISCUSSION ITEMS 6:02 p.m.

- a. Department Overview  
Lyddane presented an overview of the department. Brief discussion followed

ACTION ITEMS

- b. None

REPORTS AND UPDATES 6:39 p.m.

- a. Capital Projects  
Lyddane reviewed the project report included in the agenda packet.
- Deerfield Park renovation project received 11 bids. Playground and turf have been ordered. The construction contract will go to the City Council March 26, 2025, for approval. Construction is projected to start spring/summer of 2025.
  - Lehigh playground replacement is in process. The installation has been delayed by weather.

## b. Staff reports

Lyddane provided an update on recreation programs.

- Hiring for summer staff.
- Registration for spring programs and classes is open.
- Summer planning for programs, River Rhythms and Northwest Art & Air Festival is under way.

Barnett provided an update on Park Maintenance.

- Winter tasks are wrapping up.
- Street tree planting is completed and tree planting in the parks is finishing up.
- Tree plantings required for new developments will be the responsibility of the developer.
- Staff determined the downtown trees were not planted correctly which led to several trees dying.
- Small tree pruning is being completed by a seasonal staff member who is doing an excellent job.
- Waverly shrub bed has new irrigation, and new plants will go in soon.
- Summer hanging baskets and flowers have been ordered.
- Lighting at the softball fields is being worked on as they are aging fixtures and starting to fail.
- Street improvements around Monteith River Park could cause some challenges related to parking for River Rhythms this summer.
- RV and trailer parking in park lots is becoming an issue.

## BUSINESS FROM THE COMMISSION

6:53 p.m.

Stoneroad inquired about the process for a member of the public to attend a meeting. Konopa noted the process is on the agenda that is published on the City's website.

Lyddane noted a new sponsor has come on board for the Adopt a Park program specifically sponsoring Waverly Park.

NEXT MEETING DATE: Next meeting will be Wednesday, April 2, 2025. This meeting will be virtual.

## ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

Submitted by,

*Debbie Little*

Debbie Little

Administrative Services Coordinator

Reviewed by,

*Kim Lyddane*

Kim Lyddane

Parks & Recreation Director